



Freeborn Soil & Water  
Conservation District  
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## MINUTES OF REGULAR MEETING OF BOARD OF SUPERVISORS August 13<sup>th</sup>, 2009

**I. The meeting was called to order** at 7:30 P.M. by Chairman Don Kropp in our district office located at 1400 West Main Street, Albert Lea, MN.

**II.** Those present were as follows:

Don Kropp, Chairman	Don Flatness, District Manager
Dave Ausen, Treasurer	Brenda Lageson, District Administrative Assistant
Chris Dahl, Board Secretary	Mark Schaezke, District Technician
Roger M. Nelson, Supervisor	Ed Moffett, NRCS District Conservationist

ABSENT:  
Cole Pestorious, Vice Chairman

**III. Minutes of the Previous Meeting:**

- **Minutes of the July 9<sup>th</sup> regular meeting** were approved as presented on a motion made by Nelson and seconded by Dahl. Results of a roll call vote were as follows: Affirmative- Kropp, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**

**IV. Treasurer's Report:**

- **The treasurer's balance as of July 31<sup>st</sup>, 2009**, was \$5,192.08 in checking and \$298,902.25 in savings. A motion approving the treasurer's report as read and payment of bills was made by Dahl and seconded by Nelson. Results of a roll call vote were as follows: Affirmative- Kropp, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**

Read letter from MCIT regarding 2009 Dividend.

**V. State Cost Share Program Actions and/or Information. . .**

- Reviewed FY2010 BWSR Grant Awards. A motion was made by Ausen and seconded by Dahl to sign the grant agreement and return to BWSR. Results of a roll call vote were as follows: Affirmative- Kropp, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**

Policies regarding the FY2010 BWSR grant were then discussed, resulting in the list below:

- Designate 20% of FY2010 Grant for Administration & Technical Costs (\$3,160 leaving \$12,638.00 available for projects).
- Maximum cost share rate per project 75% of eligible costs, reserving the right to limit percent further on individual components of a project.
- Consider any eligible practice in the Cost Share Handbook, except well sealing.
- Consider "Piggy Backing" with Federal EQIP Funds on larger projects.
- Designate Don Flatness as the SWCD Technical Representative of the district on projects he has Technical Approval Authority for. Otherwise, it will be delegated to the NRCS or SE Tech Support, Design Engineer working on the project.
- Pay cost share from invoices or paid receipts received from the applicant.
- Appropriation will be expended to address high priority erosion & water quality problems, i.e. gully control.

After some discussion a motion was made by Ausen and seconded by Dahl to adopt the above list of administration policies for FY2010 BWSR grant award. Results of a roll call vote were as follows: Affirmative- Kropp, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**

**VI. New Business:**

- Ed Moffett, NRCS District Conservationist gave a PowerPoint presentation on the new Conservation Security Program (CSP). Sign-up began August 10<sup>th</sup> and the first round of applications will be taken until September 30<sup>th</sup>, 2009.
- Reviewed and signed MASWCD District Capacity Award score sheet.
- Read memo from Bob Borchert regarding the Area 7 Annual Meeting. After some discussion a motion was made by Dahl and seconded by Nelson to authorize and supervisors and employees to attend as their schedules allow. Results of a roll call vote were as follows: Affirmative- Kropp, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**
- Employee health insurance coverage's and premium rates for 2010 were discussed briefly. More detailed information will be available next month. It appears rates will increase 5 – 10 percent.
- Nelson reported on the Supervisor Orientation Training he attended on July 14-15<sup>th</sup> in Alexandria. A few of the topics covered included; Parliamentary Procedures, Ethics and Conflicts of Interest.
- Don F. and Ausen reported on the SE Tech Support JPB meeting they attended on July 30<sup>th</sup> in Rochester. Committee reports were given, report regarding spent Clean Water Legacy monies, reports on Nutrient Management plans completed, and Southeast Regional Grant for Water Quality (SERG grant) application.
- Don F. reported on the Shell Rock River WD Advisory Committee meeting he attended on August 7<sup>th</sup>. Discussions included Emergency Aeration in Albert Lea Lake, Dredging Plans, Pickerel Lake Reclamation, and the Administrator's report regarding the South Industrial Park Project and a Citizens Summer Tour that is planned for August 22<sup>nd</sup>.
- Reviewed the Turtle Creek W.D. minutes from their July 21<sup>st</sup> meeting.
- Discussed a training session to be held by MCIT regarding open meeting law in Mankato on August 20<sup>th</sup>. A motion was made by Ausen and seconded by Dahl authorizing Kropp and Flatness to attend. Results of a roll call vote were as follows: Affirmative- Kropp, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**
- Reviewed well records.

**VII. Adjournment:**

- There being no further business, a motion to adjourn was made by Nelson seconded by Ausen. Results of a roll call vote were as follows: Affirmative- Kropp, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**

The next regular meeting will be held **Thursday, September 10<sup>th</sup>, 2009** at 7:30 P.M. at our SWCD office at 1400 West Main, Albert Lea.

These are preliminary minutes subject to board approval at the next regular monthly meeting of the Board of Supervisors. Respectfully submitted,

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Chris Dahl, Board Secretary

Date