



Freeborn Soil & Water
Conservation District
1400 West Main Street
Albert Lea, MN 56007
Phone: 507-373-5607 Ext. 3
FAX: 507-373-7654
www.freebornswcd.org

**MINUTES OF REGULAR MEETING OF BOARD OF SUPERVISORS
October 8th, 2009**

I. The meeting was called to order at 7:30 P.M. by Chairman Don Kropp in our district office located at 1400 West Main Street, Albert Lea, MN.

II. Those present were as follows:

Don Kropp, Chairman	Don Flatness, District Manager
Dave Ausen, Treasurer	Brenda Lageson, District Administrative Assistant
Chris Dahl, Board Secretary	Mark Schaetzke, District Technician
Cole Pestorius, Vice Chairman	Ed Moffett, NRCS District Conservationist
Roger M. Nelson, Supervisor	

ABSENT:
None

III. Minutes of the Previous Meeting:

- **Minutes of the September 10th regular meeting** were approved as presented on a motion made by Pestorius and seconded by Nelson. Results of a roll call vote were as follows: Affirmative- Kropp, Pestorius, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**

IV. Treasurer's Report:

- **The treasurer's balance as of September 30th, 2009**, was \$1,516.22 in checking and \$315,773.48 in savings. A motion approving the treasurer's report as read and payment of bills was made by Pestorius and seconded by Dahl. Results of a roll call vote were as follows: Affirmative- Kropp, Pestorius, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**

V. State Cost Share Program Actions and/or Information:

District Manager Flatness announced that the following have completed their cost-share practices and request final payment:

<u>Contract #</u>	<u>Name</u>	<u>Practice</u>	<u>Project Cost</u>	<u>Final Pay Amt.</u>
FY09-03	Sorenson, Laverne	D.8 Water & Sediment Basin (4 ea.)	\$5,984.00	\$4,488.11
FY09-02	Benesh, James	D.8 Water & Sediment Basin (1 ea.)	\$1,642.45	\$1,231.84
FY07-06	Benson, Wayne	D.9 Sediment Retention/Erosion Control	\$2,236.99	\$1,677.74

After reviewing these final payment requests, the motions follow below:

A motion approving FY09-03 in the amount of \$4,488.11 was made by Ausen and seconded by Pestorius. Results of a roll call vote were as follows: Affirmative- Kropp, Pestorius, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**

A motion approving FY09-02 in the amount of \$1,231.84 was made by Pestorius and seconded by Ausen. Results of a roll call vote were as follows: Affirmative- Kropp, Pestorius, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**

A motion approving FY07-06 in the amount of \$1,677.74 was made by Pestorious and seconded by Dahl. Results of a roll call vote were as follows: Affirmative- Kropp, Pestorious, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**

After payment was made on contract FY07-06, the project was completed for less than the funds we had encumbered for it and that grant period has expired, therefore the slippage must be sent back to Board of Water & Soil Resources (BWSR). A motion was made by Pestorious and seconded by Dahl to return these funds to the state. Results of a roll call vote were as follows: Affirmative- Kropp, Pestorious, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**

District Manager Flatness then announced that the following has requested cost-share assistance:

<u>Contract #</u>	<u>Name</u>	<u>Practice</u>	<u>Est. Cost</u>	<u>Encumbered</u>
CWL-CSA-09-24-1	Korman, John	D.9 Side Inlet Pipes (2 ea.)	\$4,400.00	\$3,300.00

Funds are available from the Clean Water Legacy Grant through the Greater Blue Earth River Basin Alliance (GBERBA). After reviewing this request for cost share assistance a motion was made by Pestorious and seconded by Ausen approving the project# CWL-CSA-09-24-1 with the dollar amount mentioned above. Results of a roll call vote were as follows: Affirmative- Kropp, Pestorious, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**

VI. New Business:

- NRCS Agency report given by Ed Moffett, District Conservationist. Ed reviewed the Mutual Agreement between the USDA, State of MN and Freeborn SWCD, Civil Rights, EEO policy, and the "Justice for All" poster with staff and board members. Ed also reported on the Conservation Reserve Program (CRP) and the Conservation Stewardship Program (CSP).
- Reviewed and voted on the Amended 2009 MASWCD Resolution Packet. Two resolutions were not included in the original packet that supervisors reviewed and voted on at last month's regular meeting. Staff will send the final tally sheet to MASWCD by October 31st.
- Reviewed MASWCD State Convention materials. This year it will be held in Duluth. A motion approving supervisors and staff to attend as their schedules allow was made by Pestorious and seconded by Dahl. Results of a roll call vote were as follows: Affirmative- Kropp, Pestorious, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**
- The District received notice that the current administrator for our employee Health Savings Accounts (HSAs) would start charging fees, so staff researched our local financial institutions for lower fees and would like to change. A motion authorizing this change and to pay the fees was made by Pestorious and seconded by Dahl. Results of a roll call vote were as follows: Affirmative- Kropp, Pestorious, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**
- **Reports from board members or staff attending meeting during the month. . .**
 - Kropp reported on the Southeast Area meeting he, Ausen, Dahl and staff attended on September 16th in Stewartville. Agency reports were given in the morning and then supervisors and staff split up to conduct the business meetings.
 - Don F. reported on the Shell Rock River W.S. Advisory meeting he attended October 2nd. Items discussed included; Albert Lea Lake Dam, House Bonding Committee coming to Albert Lea, South Industrial Park Project, and Fish Barriers.
 - Don K. reported on the Greater Blue Earth River Basin Alliance (GBERBA) Policy meeting he attended on Sept 11th in Mankato. End of year grant financials were reviewed,

staff reports were given and Ron Harnack gave a presentation regarding a draft proposal for Clean Water Legacy Funds to aid in the clean-up of the Blue Earth River Basin.

- Don F. reported that there will be a four (4) county SWCD meeting this fall with Dodge, Mower, Steele and Freeborn to discuss project ideas to apply for the Clean Water Legacy Grant Funds.
- Mark gave the board of supervisors and staff a presentation of products that we can get with the recently acquired Light Detection and Ranging (LiDAR) data.
- Comment opportunity for MPCA permit for City of Geneva (NPDES) reissued. Our board offered a no comment response.
- Reviewed the Turtle Creek W.D. minutes from their September 15th meeting.
- Reviewed well records.

VII. Adjournment:

- There being no further business, a motion to adjourn was made by Ausen seconded by Pestorious. Results of a roll call vote were as follows: Affirmative- Kropp, Pestorious, Ausen, Dahl and Nelson. Opposed -- None. **The motion carried.**

The next regular meeting will be held **Thursday, November 12th, 2009** at 7:30 P.M. at our SWCD office at 1400 West Main, Albert Lea.

These are preliminary minutes subject to board approval at the next regular monthly meeting of the Board of Supervisors. Respectfully submitted,

Chris Dahl, Board Secretary

Date