



*Freeborn County Soil & Water
Conservation District
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**MINUTES OF WORKSHOP MEETING
August 26th, 2011**

The informal workshop was called to order at 8:00 A.M. by Chairman Don Kropp in our district office located at 1400 West Main Street, Albert Lea, MN.

Those present were as follows:

Don Kropp, Chairman	Don Flatness, District Manager
Chris Dahl, Vice-Chair	Brenda Lageson, District Administrative Assistant
Dave Ausen, Treasurer	Chris Hughes, BWSR Board Conservationist
Paul Heers, Jr., Board Secretary	
Colin Wittmer, Supervisor	

The purpose of this workshop is to discuss personnel changes.

- **With the retirement of Don Flatness, several ideas were discussed as how to proceed with hiring a replacement.**
 - Manager
 - Technician
 - Manager/Tech combination
 - Manager/ Grant writer combination
 - Grant writer
 - Contract position
 - Temp. or seasonal

Chris Hughes, BWSR suggests hiring a replacement to keep the current staff count.

Staff will check with NRCS for help with fall construction work.

Supervisors requested copies of the current job descriptions.

Meeting adjourned at 10:30 A.M.