



Freeborn Soil & Water
Conservation District
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MINUTES OF REGULAR MEETING OF BOARD OF SUPERVISORS

June 12, 2008

- I. **The meeting was called to order** at 7:30 A.M. by Chairman Don Kropp in our district office located at 1400 West Main Street, Albert Lea, MN.

Those present were as follows:

Don Kropp, Chairman

Don Flatness, District Manager

Obert Haldorson, Secretary

Brenda Lageson, District Administrative Assistant

Dave Ausen, Treasurer

Mark Schaetzke, District Technician

Chris Dahl, Supervisor

Ed Moffett, NRCS District Conservationist

Dan Pazdernik, NRCS Soil Conservationist

ABSENT:

Cole Pestorious, Vice Chairman

II. Minutes of the Previous Meeting:

- Minutes of the May 13th regular meeting were approved as presented on a motion made by Haldorson and seconded by Ausen. Results of a roll call vote were as follows: Affirmative- Kropp, Haldorson, Ausen and Dahl. Opposed -- None. **The motion carried.**

III. Treasurer's Report:

- The treasurer's balance as of May 31st, 2008**, was \$4,175.34 in checking and \$252,700.59 in savings. A motion approving the treasurer's report as read and payment of bills was made by Dahl and seconded by Haldorson. Results of a roll call vote were as follows: Affirmative- Kropp, Haldorson, Ausen and Dahl. Opposed -- None. **The motion carried.**
 - a) BWSR required us to have an audit of our 2007 financial records.** Staff sent out several bid letters to area accountants and received three (3) responses back. After reviewing the bids a motion was made by Ausen and seconded by Haldorson to engage James Maiser, CPA to complete this audit for \$1,650. Results of a roll call vote were as follows: Affirmative- Kropp, Haldorson, Ausen and Dahl. Opposed -- None. **The motion carried.**
 - b) Consideration of Hiawatha Valley RC & D membership for 2008.** After some discussion a motion was made by Haldorson and seconded by Ausen to pay the membership fee of \$300 and try to get a project funded in Freeborn County this year. Results of a roll call vote were as follows: Affirmative- Kropp, Haldorson, Ausen and Dahl. Opposed -- None. **The motion carried.**
 - c) Reviewed Ground Water Monitoring agreement with DNR for 7/1/08 – 6/30/09.** This agreement is to monitor 5 wells several times a year at \$15.00 each, not to exceed \$390.00. After some discussion a motion was made by Haldorson and seconded by Dahl to sign this agreement and send back to DNR. Results of a roll call vote were as follows: Affirmative- Kropp, Haldorson, Ausen and Dahl. Opposed -- None. **The motion carried.**

V. State Cost Share Program Actions and/or Information. . .

District Manager Flatness announced that the following have completed their cost-share practices and request final payment.:

<u>Contract #</u>	<u>Name</u>	<u>Practice</u>	<u>C/S Encumbered</u>	<u>Final Pay Amt.</u>
FY07-03	Jolene Allis	D.4 Grade Stab. Structure (1 ea.)	\$2,250	\$1,929
FY08-02	Bakken Ventures (Andy)	D.5 Grassed Waterway (1,295')	\$3,210	\$1,313
FY08-05	Hansen, Paul	D.4 Grade Stab. Structure (4 ea.)	\$4,875	\$4,817
FY07-07	Hansen, Robert	D.8 Water & Sediment Basins (2 ea.)	\$2,165	\$1,818
FY07-05	Staloch, Patrick	D.4 Grade Stab. Structure (4 ea.)	\$5,810	\$5,810

After reviewing these final payment requests the motions follow below:

A motion approving FY07-03 in the amount of \$1,929 was made by Ausen and seconded by Dahl.

Results of a roll call vote were as follows: Affirmative- Kropp, Haldorson, Ausen and Dahl. Opposed -- None. **The motion carried.**

A motion approving FY08-02 in the amount of \$1,313 was made by Ausen and seconded by Haldorson.

Results of a roll call vote were as follows: Affirmative- Kropp, Haldorson, Ausen and Dahl. Opposed -- None. **The motion carried.**

A motion approving FY08-05 in the amount of \$4,817 was made by Ausen and seconded by Dahl.

Results of a roll call vote were as follows: Affirmative- Kropp, Haldorson, Ausen and Dahl. Opposed -- None. **The motion carried.**

A motion approving FY07-07 in the amount of \$1,818 was made by Dahl and seconded by Ausen.

Results of a roll call vote were as follows: Affirmative- Kropp, Haldorson, Ausen and Dahl. Opposed -- None. **The motion carried.**

Since the final cost of the project (contract # FY07-05) is larger than the amount estimated when the contract was approved, Mr. Staloch has requested an amendment to increase the cost estimate amount and resulting cost share dollars available. The amendment asks for a cost estimate increase of \$546 to a project total of \$7,746. The resulting cost share at 75% would then increase \$410. The increase is due to additional ditch bank sloping required and increased machine hire expenses. After some discussion a motion approving the amendment (#1) was made by Ausen and seconded by Dahl. Results of a roll call vote were as follows: Affirmative- Kropp, Haldorson, Ausen and Dahl. Opposed -- None. **The motion carried.**

A subsequent motion was made by Dahl and seconded by Haldorson to approve final payment of contract #FY07-05 in the amount of \$5,810 (\$5,400 from the original contract encumbrance and \$410 from amendment #1). Results of a roll call vote were as follows: Affirmative- Kropp, Haldorson, Ausen and Dahl. Opposed -- None. **The motion carried.**

VI. New Business:

- NRCS Agency report given by Ed Moffett, District Conservationist. Ed reported that with the passing of the new farm bill there is again an opportunity for the district to enter into a contribution agreement to conduct EQIP status reviews and work on structure projects for 2008. Staff has submitted a draft listing to NRCS. There may also be funding for CRP plans and projects, he will keep us posted. He reported that the contribution agreement for 2007 has been completed and submitted to NRCS for final payment. Staff is in the process of taking EQIP applications until June 30th.
- Our SWCD Tour to be held June 19th was again discussed. Everything seems to be coming along. Staff has prepared a route featuring several practices in the county, contacted Albert Lea Bus, Ordered meal from Hy-Vee and rented the North Pavilion at Edgewater Park.

- Discussed Resolution Meeting to be held at Peoples Co-op Bldg. in Rochester on June 17th. Supervisors and staff will attend as schedules allow.
- Heard a request from Mark to attend a NRCS sponsored Conservation Planning Training on July 28 – August 1, in Redwood Falls, MN. After some discussion a motion was made by Haldorson and seconded by Ausen authorizing Mark to attend this training and pay lodging and meal expenses. Results of a roll call vote were as follows: Affirmative- Kropp, Haldorson, Ausen and Dahl. Opposed -- None. **The motion carried.**
- Read letter from MASWCD regarding Leadership Institute for 2008-2009.
- Read letter from MASWCD regarding the 2008 SWCD Election Process.
- Reviewed well records.
- Read the Turtle Creek Watershed minutes from the May 20th meeting.

VII. Adjournment:

- There being no further business, a motion to adjourn was made by Haldorson and seconded by Ausen. Results of a roll call vote were as follows: Affirmative- Kropp, Haldorson, Ausen and Dahl. Opposed -- None. **The motion carried.**

The next regular meeting will be held **Thursday, July 10th, 2008** at 7:30 P.M. at our SWCD office at 1400 West Main, Albert Lea.

These are preliminary minutes subject to board approval at the next regular monthly meeting of the Board of Supervisors. Respectfully submitted,

Obert Haldorson, Board Secretary

Date