

# FREEBORN COUNTY

## SOIL & WATER CONSERVATION DISTRICT

### REGULAR MEETING OF BOARD OF SUPERVISORS AGENDA

Friday, January 6<sup>th</sup>, 2026, at 8:30am  
1400 W Main Street, Albert Lea, MN 56007  
Conference Room



1. Call the meeting to order. Introduce any guests that may be present.
2. Election of Officers – **Action Item**
3. Consent Agenda – **Action Item**
  - a. Official Bank Depository as Security Bank Minnesota and signatories (Chair, Treasurer, District Manager)
  - b. Approve 2026 Budget as presented to County Board
  - c. Approve MCIT insurance for \$9,296
  - d. Approve MASWCD 2026 dues for \$7,654.59
  - e. Approve NACD dues for 2026 \$775.00
  - f. Approve Area 7 TSA/JPB dues for 2026 \$4,000.00
  - g. Approve MACDE State Employee dues for 2026 \$125.00 and Area 7 SE Employee Dues for 2026 \$50.00
  - h. Approve GBERBA 2026 Membership dues \$663.00
  - i. Approve Envirothon donation for 2026 \$175.00
  - j. Authorize Chairman, Vice Chairman, or District Manager to sign grant agreements, cost share contracts and payments or other time sensitive documents as needed
  - k. Authorize District Manager and Finance & Administrative Specialist to make electronic payments, bank transfers, etc. as needed
  - l. Authorize District Manager to purchase supplies/equipment up to \$500.00 per transaction
  - m. Authorize District Manager to approve training requests up to \$1,000.00 per request including training, lodging, and travel costs.
  - n. Authorize IRS standard mileage rate of 72.5 cents per mile in 2026, and Supervisor per diem rates at \$125.00 per day.
  - o. Authorize ads for tree sales 2026
4. Act on minutes of December 11th meeting – **Action item**
5. Treasurer's report and payment of bills – **Action item**
6. Certificate of Deposit - Security Bank - **Action item**
7. Authorize District Manager to sign a letter of engagement with Peterson Company LTD, upon receipt, providing the 2026 quote for audit expense is no more than \$5,500 - **Action item**
8. Canva Pro Annual Subscription - **Action item**
9. NRCS Agency Report
10. BWSR Report
11. Supervisor Reports – meetings attended in the past month.
12. Staff reports
  - a. Soil loss discussion
13. Hear recommendations from Personnel Committee regarding Mestnik
14. Reminder Legislative Day at Capitol – March 17th, 2026
15. FYI: Freeborn Area Soil Health Team Highway-14 tour stop - Owatonna February 17th. Highway 14 tour

February 17th-19th, 2026.

16. Adjournment, next meeting Thursday, February 12th, 2026 at 8:30am.

DRAFT