



FREEBORN COUNTY
SOIL & WATER CONSERVATION DISTRICT
MINUTES OF SPECIAL MEETING OF BOARD OF SUPERVISORS
Monday, March 23rd, 2026, at 9:00 am

1. Call to Order

- A special meeting of the Freeborn County Soil & Water Conservation District (SWCD) was called to order by District Chairman Helland at the district office located at 1400 West Main Street, Albert Lea, MN, on Monday, March 23rd, 2026, at 9:00 am.

Attendees

- In attendance: Curt Helland (District Chairman), Vickie Heers (Treasurer), Brad Kramer (Secretary), Scott Lightly (District Vice-Chairman), Casey Madson (Supervisor), Lindsey Cornell (District Manager), and Linda Mestnik (Finance & Administrative Specialist).
- Not present: Chad Billat (Project Manager), Mark Trnka (Conservation Engineer), and Senja Viktora (Outreach & Technical Specialist).

2. Authorize check payments

- a. Mestnik presented three previously approved check payments that were mailed with the Treasurer's signature but without a second authorized signature. Kramer made a motion to authorize check payments to the three Winter Workshop Speakers with the board treasurer's signature only. The motion was seconded by Lightly. **MOTION CARRIED.**

3. Unencumber RCPP Funds

- a. Cornell presented five RCPP contracts to be cancelled, 24-3-2, 24-4-1, 24-4-2, 24-4-3, and 24-4-4. Kramer made a motion to cancel contracts. The motion was seconded by Lightly. **MOTION CARRIED.**

4. Reauthorize RCPP funding source

- a. Cornell presented four RCPP contracts for approval: 24-3-3, 24-4-5, 24-4-6, and 24-4-7. Lightly made a motion to approve all four contracts. Heers seconded the motion. **MOTION CARRIED.**
- b. Cornell requested authorization to approve RCPP contract 24-4-8 pending landowner signature. Heers made a motion to authorize Cornell to approve the contract pending the landowner's signature. Kramer seconded the motion. **MOTION CARRIED.**

5. Adjournment

- There being no further business, a motion to adjourn was made by Lightly. Kramer seconded. **MOTION CARRIED.** Next meeting Thursday, April 9th, 2026, at 8:30 AM.

These are preliminary minutes subject to board approval at the next regular monthly meeting of the Board of Supervisors on Thursday, April 9th, 2026.

Respectfully submitted,

Brad Kramer, Board Secretary

Date