

FREEBORN COUNTY
SOIL & WATER CONSERVATION DISTRICT
REGULAR MEETING OF BOARD OF SUPERVISORS AGENDA
 Thursday, August 7th, 2025, at 8:30 am
 1400 W Main Street, Albert Lea, MN 56007
 Conference Room



1. Call the meeting to order, introduce any guests that may be present.
2. Act on minutes of July 10th, 2025, meeting – **Action item**
3. Treasurer’s report and payment of bills – **Action item**
4. Finalize 2024 Audit – **Action Item**
5. Authorization for QuickBooks change of administrator – **Action Item**
6. Establish a maximum purchase price limit for expenses before board approval is needed - **Action Item**
7. Temporary Position Status for Christensen – **Action Item**
8. Cost Share & Grant Items and/or Information
 - i. Authorize Manager Cornell to approve any time sensitive cover crop contracts that cannot wait for a board meeting – **Action Item**

ii. **New Requests**

	Project Type	Contract #	Contract Length/ Unit Amount	Funding Source- Grant ID	Amount Requested	
i.	Cover Crops	WBIF-SW-FREE-24-20	1 year 627.5 ac	C24-0197	\$37,650.00	Action Item
	Cover Crops	WBIF-SW-FREE-24-21	1 year 374.4 ac	C24-0197	\$22,464.00	
	Cover Crops	WBIF-SW-FREE-24-18	1 year 245 ac	C24-0197	\$6,125.00	
	Well Sealing	WBIF-SW-FREE-24-25		C24-0197	\$1,500.00	
	Diversion & Waterway	WBIF-SW-FREE-24-26		C24-0197	\$27,108.80	
ii.	Well Sealing	WBIF-CW-FREE-24-03		C24-0179	\$1,262.50	Action Item
	Well Sealing	WBIF-CW-FREE-24-04		C24-0179	\$1,262.50	

9. Greater Blue Earth River Basin Alliance (GBERBA) update
10. NRCS Agency Report
11. BWSR Report
12. Supervisor Reports – meetings attended in the past month.
 - i. Kramer Request | BWSR Board Tour | Per Deim – **Action Item**
13. Manager Report – previously emailed
 - i. RCPP update
14. Staff reports – previously emailed

- i. Viktora Training Request:
 - o Minnesota Agroforestry Institute | September 23rd-25th| Baxter, MN | \$100 + Lodging – **Action Item**
 - ii. Mestnik Training Request:
 - o QuickBooks training | \$599 – **Action Item**
 - iii. Viktora | Fair Booth Report
15. Training Request for BWSR Academy | October 21st-23rd | Brainerd, MN | All Staff – **Action Item**
16. Reminder: Stewardship Summit: SWCD Governance & Leadership Essentials
- i. September 10th -11th, 2025 | St. Cloud, MN
 - ii. Registration Deadline: August 22nd
17. Southeast Minnesota Association of Soil & Water Conservation District (SE MASWCD) & Southeast Minnesota Association of Conservation District Employees (SE MACDE) Joint Fall
- i. Thursday, October 2nd | 9:00am | Grand Meadow, MN
 - ii. Registration: \$20 per attendee – **Action Item**
18. FYI – MASWCD Annual Convention | December 2nd-3rd | Bloomington, MN
19. Raffle Ticket Draw from 2025 Freeborn County Fair
20. Adjournment, next meeting Thursday, September 4th, 2025, at 8:30 am | Tour After