

**FREEBORN COUNTY
SOIL & WATER CONSERVATION DISTRICT
REGULAR MEETING OF BOARD OF SUPERVISORS AGENDA**

Thursday, November 9th at 1:30 pm
1400 W Main Street, Albert Lea, MN 56007
Conference Room



1. Call the meeting to order, introduce any guests that may be present.
2. Act on minutes of September 14th meeting – **Action item – October 12th meeting was cancelled**
3. Treasurer’s report and payment of bills – **Action item**
 - a. Management Representation Letter from auditors – **Chairman’s signature**
 - b. Draft 2022 Audit as prepared by Peterson Company Ltd. – **Action Item**
4. Cost Share & Grant Items and/or Information
 - a. **PARTIAL/FINAL PAYMENT REQUESTS:**
 - i. Project Type: Prairie Strips
Funding Source: Cedar/Wapsipinicon C20-2412 Watershed Based Implementation Funding (WBIF)
Contract #: WBIF-CW-FREE-21-16 PRAIRIE STRIP- FINAL PAYMENT \$4,596.00– **Action Item**
 - ii. Project Type: Cover Crops
Funding Source: Cedar/Wapsipinicon C22-5721 Watershed Based Implementation Funding (WBIF)
Contract #: WBIF-CW-FREE-22-02; PARTIAL PAYMENT (2ND YR): \$6,766.40 – **Action Item**
 - iii. Project Type: Well Sealing
Funding Source: Shell Rock C23-2187 Watershed Based Implementation Funding (WBIF)
Contract #: WBIF-SW-FREE-23-08 FINAL PAYMENT: \$1,000.00 – **Action Item**
 - iii. FY2021 State Cost Share Project Grant. Return unspent funds. – **Action Item**
 - b. **BWSR Grant & Workplans**
 - i. Lageson signed the grant agreements for 24 & 25 Conservation Contracts (was previously called State Cost Share Grant. She also signed the grant agreements for 24 & 25 Conservation Delivery on September 25, 2023.
 - ii. Lageson also created workplans for the 24 CRP Incentive Pilot Program and the 24 Buffer Law and signed the grant agreements.
5. NRCS Agency Report – Moreno-Santos
6. Reports from Supervisors attending meetings during the past month.
7. Manager Report – previously emailed. Additional discussion items below.
 - i. Medical/Dental Insurance renewal for 2024/25 - **Action Item**
 - ii. New Sick & Safe time law effective 1/1/2024.
 - iii. Discuss WBIF Policy Board representation.
 - iv. SE Area 7 PRAP report finalized.
 - v. Request to authorize Manager to make cost-share payments when bills are received **Action Item.**
8. Staff reports – previously emailed
 - a. Viktora
 - i. 2023 Q3 MAWQCP SWCD report
 - ii. Facebook- Like & Share contest to increase followers: tree give away – **Action Item**
 - iii. Tree Open House
9. MASWCD Annual Convention: December 11-13th, Double Tree Hotel, Bloomington, MN – **Action Item**
10. Adjournment, next meeting Thursday, December 14th at 1:30 pm – *this is the day after state convention*