



**FREEBORN COUNTY**  
**SOIL & WATER CONSERVATION DISTRICT**  
MINUTES OF REGULAR MEETING OF BOARD OF SUPERVISORS  
Thursday, March 13<sup>th</sup>, 2025, at 8:30 am

## 1. Call to Order

- The regular meeting of the Freeborn County Soil & Water Conservation District (SWCD) was called to order by District Vice Chairman Lightly at the district office located at 1400 West Main Street, Albert Lea, MN on Thursday, March 13<sup>th</sup>, 2025, at 8:30 am.

## Attendees

- In attendance: Scott Lightly (District Vice-Chairman), Vickie Heers (Treasurer), Brad Kramer (Secretary), Casey Madson (Supervisor), Lindsey Cornell (District Manager), Chad Billat (Project Manager), Brenda Lageson (District Manager), Mark Trnka (Conservation Technician), Senja Viktora (District Technician), Wendy Aarsvold (Administrative Assistant).
- Absent: Curt Helland (District Chairman)

## 2. Approval of Minutes

- A motion to approve the minutes of the previous meeting on February 13th, 2024, was made by Kramer and seconded by Heers. **MOTION CARRIED.**

## 3. Treasurer's Report

- Heers reported that the balance in the checking account was \$42,840.73, savings \$956,804.87, CD (10 month) \$250,000.00, and CD (10 month) \$235,000.00 as of February 28th, 2025. A motion to approve treasurer's report and payment of bills was made by Kramer and seconded by Heers. **MOTION CARRIED.**
- Update on renewal of CD's.

## 4. Cost Share & Grant Items

- No new contracts.

## 5. NRCS Report

- No NRCS representative available at time of meeting. District Manager Cornell updated the Board on current staffing.

## 6 Supervisor Reports

- Madson, Lightly, Kramer, and Helland reported attending the Soil Health Winter Workshop on February 18<sup>th</sup> in Owatonna, MN.
- Kramer & Helland reported attended Day at the Capitol on March 4<sup>th</sup>-5<sup>th</sup>.
- Heers reported receiving phone calls regarding Battery Storage facility by Glenville.

## 7. Manager Report - previously emailed

- Cornell informed the board she will attend a Human Resource Training on April 9<sup>th</sup>-10<sup>th</sup> in Waite Park, MN.

## 8. Staff Reports- previously emailed

- Viktora reported to the board the duties she's completed in the past month.
- Tree Update: informed board of tree distribution dates.
- Billat presented update the Minnesota Pollution Control Agency (MPCA) Shellbago survey.

## 9. Minnesota Leave Program to begin January 1<sup>st</sup>, 2026

- Manager Cornell informed board of the Minnesota Leave Program. Once further information is received, the board will discuss the particulars on how the district will implement the program.

## 10. Freeborn Tour

- Discussed having SWCD board & staff, BWSR, and legislators on a tour of projects implemented with the help of the Freeborn County SWCD.

## 11. Financial Discussion

- Discussion was had regarding the districts cash on hand to inform the board members.

## 12. Adjournment

- There being no further business, motion to adjourn was made by Kramer. Heers seconded. **MOTION CARRIED.** Next meeting April 10<sup>th</sup>, 2025, at 8:30 AM

These are preliminary minutes subject to board approval at the next regular monthly meeting of the Board of Supervisors on Tuesday, April 8th, 2025.

Respectfully submitted,

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Brad Kramer, Board Secretary

Date