



Freeborn County Soil & Water Conservation District
Board Meeting Agenda
Regular Meeting – Jan. 14th, 2021
Beginning at 1:30 P.M.

<https://zoom.us/j/92307622433?pwd=ak9YQ0ZMYjFHMGTsc2o4NG5GNnE5dz09>

Meeting ID: 923 0762 2433

Passcode: 336487

Mobile 1 312 626 6799 US (Chicago)

- 1) Call the meeting to order, introduce any guests that may be present
- 2) Board Positions and Committees for 2021 – **Action item**
- 3) Minutes of December 10th, 2020 meeting – **Action item**
- 4) Treasurer’s Report and Payment of Bills – **Action item**
- 5) Consent agenda – **Action item**
 - a) Official Bank Depository as Security Bank Minnesota and signatories (Chair, Vice Chair, Treasurer, Manager)
 - b) 2021 Budget as presented to County Board
 - c) MCIT insurance for 2021 (\$7,399)
 - d) MASWCD dues for 2021 (\$4,022.70)
 - e) NACD dues for 2021 (\$775.00)
 - f) Area 7 Southeast employee dues for 2021 (\$40)
 - g) MACDE state employee dues for 2021 (\$100)
 - h) Envirothon donation for 2021 (\$175)
 - i) Authorize Chairman, Vice Chairman, or Manager to sign grant agreements or other documents as needed
 - j) Authorize Manager to sign eLINK interim and final financial reports
 - k) Authorize Manager to make electronic payments as needed
 - l) Authorize IRS mileage rate (\$.56), and Supervisor per diem rates (\$75)
 - m) Authorize ads for tree sales 2021
- 6) Grant actions and/or information
 - a) Review 2021 Capacity and Buffer workplans and authorize Manger to submit to BWSR – **Action item**
- 7) Audit proposal for year 2020 by Peterson Company LTD is \$2775. Engagement letter to be signed – **Action item**
- 8) NRCS Agency report by Kurer
- 9) Hear reports from Supervisors attending meetings during the last month
- 10) Manager report
- 11) Staff reports
- 12) Renew COVID policy?
- 13) Staff will be working on the Annual Report & Plan in the next few weeks, any ideas or requests?
- 14) Staff evaluations & wage considerations. Hear recommendation from the personnel committee – **Action item**
- 15) Review correspondence received
 - a) Reminder to fill out the Campaign Finance and Public Disclosure Board info online for those re-elected
- 16) Adjournment, next meeting Feb. 11th at 1:30 p.m.